

Notes of Key Decisions/Actions

Meeting: Cabinet

Date: Tuesday, 12 February 2019

Agenda Item	Decision
1 Minutes	Minutes of the meetings held on 29 January 2019 were agreed by Members present and signed by the Chair.
2 Apologies for Absence	Apologies of absence were received from Councillor Elliot
3 Declarations of Interest	There were no declarations of interest.
4 Public Participation	There was no public participation.
5 Referrals to Cabinet	There were no referrals to Cabinet.
6 Cabinet Forward Plan	<p>The forward plan was noted with the following changes:</p> <ul style="list-style-type: none"> • To add Brexit preparations to the March agenda • To remove Sports Strategy Action Plan from June • Add Local Plan Update to the May agenda
7 Budget 2019/20	<p><u>RESOLVED TO RECOMMEND that:</u></p> <p>General Fund Revenue Estimate</p> <p>a) set a Dacorum Borough Council General Fund Council Tax requirement of £11.532m, and a provisional amount of £12.348m for the combined Borough Council and Parish Councils' requirement for 2019/20;</p> <p>b) approve an increase of 2.99% in Council Tax for Dacorum Borough Council;</p> <p>c) approve the base estimates for 2019/20, as shown in Appendix A1, and the indicative budget forecasts for 2019/20 – 2022/23, as shown in Appendix A2;</p> <p>d) approve the forecast balances of Revenue Reserves as shown in Appendix J, and approve section 10 of this report as the updated Reserves Strategy;</p> <p>e) approve increases in Fees and Charges for 2019/20 as set out in</p>

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	<p>Appendices C3, D3, and E3;</p> <p>f) approve and adopt the Treasury Management Strategy for 2019/20, attached at Appendix K;</p> <p>g) approve and adopt the Treasury Management Principles and Practices for 2019/20, attached at Appendix L;</p> <p>h) approve and adopt the Capital Strategy for 2019/20, attached at Appendix M;</p> <p>i) note that this budget paper, if approved by Council, will form part of the Medium Term Financial Strategy.</p> <p>Capital Programme</p> <p>j) approve the revised Capital Programme and Capital Strategy for 2018/19, and for 2019/20 to 2022/23, as detailed in Appendix I and Appendix M respectively;</p> <p>k) approve the financing proposals in Appendix I subject to an annual review of the financing options by the Corporate Director (Finance & Operations), in consultation with the Portfolio Holder for Finance and Resources, during the preparation of the Statement of Accounts.</p> <p>Housing Revenue Account (HRA)</p> <p>l) reduce dwelling rents by 1% in accordance with government legislation, resulting in an average rent of £100.08 per week (based on 52 weeks);</p> <p>m) approve the HRA estimate for 2019/20 as shown in Appendix F.</p> <p>Employer Terms & Conditions</p> <p>n) approve the continued application of a living wage supplement for all affected employees, in accordance with the rates of the Living Wage Foundation, for 2019/20 (to be reviewed annually thereafter).</p> <p>Statement by Chief Finance Officer</p> <p>o) approve the statement by the Chief Finance Officer regarding the robustness of the budget estimates and level of reserves as set out in Appendix N.</p>
<p>8 Period 9 Budget Monitoring Report</p>	<p>1. Consider the budget monitoring position for each of the above accounts;</p> <p><u>RESOLVED TO RECOMMEND</u></p> <p>2. the approval of the revised capital programme to move £11.8m slippage identified at Quarter 3 into financial year 2019/20 as detailed in Appendix C;</p> <p>3. the approval of the one-off supplementary budgets required to deliver several service changes as set out below. Details for these supplementary budgets are set out in the body of the report and have a net nil impact on the General Fund Working Balance:</p> <ul style="list-style-type: none"> • £40k to fund pension costs of staff transferring to the third

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	<p>party contractor under TUPE, funded from the Management of Change reserve.</p> <ul style="list-style-type: none"> • A one-off increase to the Adventure Playground service employees budget of £16k to support costs of restructuring the service, funded from the Management of Change reserve. • An increase in the parks and open spaces budget of £25k to meet one-off health and safety costs, funded from the Dacorum Development reserve. • An increase in the waste services consultancy budget of £30k, funded from the Invest to Save reserve. • £25k to support one-off costs of feasibility in Strategic Planning, funded from the Planning & Regeneration Project Reserve. • Increase to the homeless hostels premises budget of £75k to support health and safety work, funded from the Dacorum Development Reserve. • As part of the Forum building developments to facilitate the CCG moving into the Forum, there is a requirement for £10k for additional IT licensing budget and £10k for Facilities Management budget, to support one-off improvement works to The Forum, to be funded from the Invest to Save reserve. <p>4. the approval of supplementary capital budgets.</p> <ul style="list-style-type: none"> • 2018/19 Capital budget of £15k for Tring Community Centre door upgrade • 2018/29 Capital budget of £195k to continue the improvement works to The Forum <p>5. Agree the Council's flexible use of capital receipts strategy at Appendix D of this report.</p> <ul style="list-style-type: none"> • Note the set up costs of £600k falling under this strategy and agree these be funded from capital receipts.
<p>9 Local Plan Update</p>	<p>That progress on preparing Dacorum's Local Plan as set out in the report is noted.</p>
<p>10 Senior Officer Pay 2019/20</p>	<p><u>RESOLVED TO RECOMMEND</u></p> <ol style="list-style-type: none"> 1. That Council to adopt the Pay Policy for 2019/20 as set out in appendix 1 to this report. 2. That any amendments to the Pay Policy throughout the financial year 2019/2020 which are required as a result of legislative changes can be approved by the Chief Executive in conjunction

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	with the Council's Monitoring Officer be agreed.
11 Growth and Infrastructure Strategy	<p><u>RESOLVED TO RECOMMEND</u></p> <ol style="list-style-type: none"> 1. That Council approves the draft strategy as set out in Appendix 1 to this report, and the draft executive summary at Appendix 2. 2. That non-substantive editing changes be delegated to the Corporate Director – Housing and Regeneration, in consultation with the Leader of the Council.
12 New Normal Programme	That the New Normal Strategy be approved.
13 South West Herts Memorandum of Understanding	That Cabinet authorise the approval of the South West Partnership Memorandum of Understanding.
14 Exclusion of the Public	<p>That, under s.100A (4) of the Local Government Act 1972 Schedule 12A Part 1 as amended by the Local Government (Access to Information) (Variation) Order 2006 the public be excluded during the items in Part 2 of the Agenda for this meeting, because it is likely, in view of the nature of the business to be transacted, that, if members of the public were present during those items, there would be disclosure to them of exempt information relating to the financial and business affairs of the Council and third party companies/organisations.</p> <p>Local Government Act 1972, Schedule 12A, Part 1, paragraph 3.</p>
15 Longdean Dual Use Agreement	Full details in Part 2 decision sheet.

The meeting ended at 8.10 pm